

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at Lakewood Local High School  
And Facebook Live**

**September 14, 2022**

The Lakewood Local School District Board of Education met for a Regular Meeting on September 14, 2022 at 6:30 p.m. at the Lakewood Local High School Library.

**CALL TO ORDER/MISSION STATEMENT**

We are a community of learners inspiring each student to explore, grow and achieve.

**The following members answered to roll:**

Mr. Dave Lohr

Mr. Jon Lynch

Ms. Brittany Misner

Mr. Brandon Salyer

Mr. Jeremy Weekly

Student Representatives:

Alayna Crawford

Cole Scarborough

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**RES. NO. 018-23**

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? None.

Moved by Mr. Lynch, seconded by Mr. Salyer that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Mr. Salyer, Mr. Weekly, Mr. Lohr, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

**PUBLIC PARTICIPATION – None**

**PRESENTATIONS**

A. Teaching and Learning Update

Ms. Patti Pickering, Director of Teaching and Learning, provided an update on the District curriculum alignment cycle.

- The District’s curriculum alignment cycle is as follows:
  - School Year 2019-2020: Science, Health, P.E.
  - School Year 2020-2021: Math, Technology, Engineering, Manufacturing
  - School Year 2021-2022: Social Studies, World Languages
  - School Year 2022-2023: English Language Arts (Library/Media Services, Content Reading & Writing)
  - School Year 2023-2024: Fine Arts (Music, Visual Arts, Performing Arts), Consumer Science

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Ms. Pickering reviewed how the yearly alignment process works and the implementation process and professional development needed on new curriculum during the school year the curriculum is implemented.

**B. Lakewood Schools Update**

Dr. Mark Gleichauf, Superintendent, provided the following updates:

- Opening of School – He thanked the staff, students and administrators for a good opening to school. He also reviewed the beginning of year enrollment numbers. The Kindergarten enrollment is slightly higher this year.
- EMOD Modular Contract - He reviewed the realignment plan for next school year. This plan includes a lease/purchase agreement for a modular which will be financed and paid over a five year period. He presented the layout of the modular. It will be connected to JISB.
- Renewal Tax Levy – This is a NO NEW TAXES levy. It renews the District’s two emergency levies into one emergency levy. These levies are essential to the District as it makes up 24% of the District’s revenue. If this renewal is passed, the next renewal for this would be 2030.

**L.T.A.**

Ms. Amanda O’Dell, L.T.A. President provided an opening of year Welcome Back Statement. Teachers are feeling good about the new school year. This is the first time in a couple years that things feel like normal. We are however still navigating some tough times in education such as safety.

**L.A.C.E.** – None

**Committee Meeting**

Facilities Committee

Mr. Lynch stated that Dr. Gleichauf took Mr. Lohr, Mr. Mathews and himself around the district to tour the district buildings. This was followed by a Facilities Committee Meeting.

Mr. Lohr thanked Dr. Gleichauf and Mr. Mathews for their time. When you see the conditions in some buildings it makes you appreciate the spaces we have renovated/updated. He thanked the maintenance staff for taking care of the buildings.

**APPROVE TREASURER’S REPORT - CONSENT AGENDA ITEMS**

**RES. NO. 019-23**

Ms. Glenna Plaisted, Treasurer, provided the following information:

- The Ohio School Board Association Capital Conference is November 13-15, 2022 at the Columbus Convention Center.
- A Finance Committee meeting is scheduled for Thursday, November 3, 2022 at 4:00 p.m. at the Lakewood Administrative Building.

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- A. Disposition of Minutes
  - 1. Regular Board Meeting      August 10, 2022
- B. Financial Reports for August 2022
- C. New Grants and Funds
  - 1. Licking County Educational Service Center – Educators in the Workplace – Derek Shell  
019 9166    \$500
  - 2. ASM Foundation Teacher Grant – Michelle Robinson    019 9167    \$500
- D. Donations:
  - 1. From:      White Chapel United Methodist Church  
   To:      Lakewood Food Service (Student Accounts)  
   Amount:    \$100
  - 2. From:      White Chapel United Methodist Church  
   To:      Lakewood Food Service (Student Accounts)  
   Amount:    \$100
- E. Payment of Stipend from Educators in the Workplace Grant to Derek Shell for \$500 from Grant 019 9166
- F. Tuition Rate for Lakewood Local School District for the 2022-2023 School Year is \$10,989.07/year for Ohio Residents and \$13,084.59/year for Non-Ohio Residents  
Moved by Mr. Lohr, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Treasurer’s Report and Consent Agenda Items as presented.  
Yeas: Mr. Weekly, Mr. Lohr, Mr. Lynch, Ms. Misner, Mr. Salyer  
Nays: None. Motion approved.

**APPROVE RESOLUTION AUTHORIZING THE TRANSFER OF MONIES FROM THE BOND PAYMENT FUND TO A PERMANENT IMPROVEMENT FUND  
RES. NO. 020-23**

WHEREAS, the Board of Education has previously issued its \$917,707 School Energy Conservation Improvement Bonds, Series 2012, dated August 30, 2012 (the “2012 Bonds”); and

WHEREAS, this Board of Education recently made the last debt service payment on the 2012 Bonds and has \$11,817.64 remaining in its bond payment fund; and

WHEREAS, Ohio Revised Code Section 5705.14(C)(2) allows the School District to transfer such surplus monies in its bond payment fund to its permanent improvement fund, provided the County Budget Commission where the District is located approves the transfer and determines that such monies will not be required to meet the obligations payable from such fund; and

WHEREAS, the Board of Education wishes to transfer the surplus amount of \$11,817.64 from the District’s bond payment fund to the District’s permanent improvement fund;

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NOW, THEREFORE, BE IT RESOLVED BY the Board of Education of the Lakewood Local School District, County of Licking, Ohio, two-thirds of the members elected thereto concurring that:

Section 1. The Treasurer of the Board is hereby authorized and directed to transfer the surplus amount of \$11,817.64 from the District's bond payment fund to the District's permanent improvement fund pursuant to and under authority of Ohio Revised Code Section 5705.14(C)(2) upon approval from the County Budget Commission.

Section 2. The Treasurer of the Board is hereby directed to forward a certified copy of this Resolution to the County Budget Commission and to execute or deliver any other papers or reports as may be necessary or appropriate to establish the amount of such savings and to carry out the intent of this Resolution.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. Section 121.22.

Moved by Mr. Lynch, seconded by Mr. Lohr that the Lakewood Local School District Board of Education approves the Resolution Authorizing the Transfer of Monies from the Bond Payment Fund to a Permanent Improvement Fund as presented.

Yeas: Mr. Lohr, Mr. Lynch, Ms. Misner, Mr. Salyer, Mr. Weekly

Nays: None. Motion approved.

**SUPERINTENDENT'S REPORT- CONSENT AGENDA ITEMS**

**RES. NO. 021-23**

*Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.*

**A. Administrative Update**

Dr. Mark Gleichauf, Superintendent, provided the following updates:

- Welcomed the two new student representatives: Alayna Crawford and Cole Scarborough
- A huge shout out to the Girls Golf Team who won the first LCL title for the District
- Reviewed consent agenda items.

**B. Approve Resignation of Supervisory Staff**

1. Kyle Mathews, effective September 30, 2022

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C. Approve Resignation of Classified Staff

1. Sarah Perez Gutierrez, Bus Driver, effective August 11, 2022
2. Rachelle Miller, Health & Safety Monitor, effective September 21, 2022
3. Rebecca Swartz, Bus Driver, effective August 12, 2022

D. Approve Employment of Classified Staff for the 2022-2023 School Year

1. Melinda Fown, Cashier, one year contract at 3.50 hours/day at \$13.66/hour (Step 4), retroactive to August 29, 2022
2. April Kieber, Bus Aide, one year contract at \$12.60/hour (Step 0), retroactive to August 25, 2020
3. Rob McCord, Custodial Helper, one year contract at \$14.48/hour (Step 4), 24 hours per week, retroactive to August 16, 2022 (Paid by Federal ESSER Funds)
4. Kristina Parsley, Hebron Library Technician, at \$17.48/hour (Step 15), retroactive to August 15, 2022
5. Robin Robock, Cashier, one year contract at 2.50 hours/day at \$12.60/hour (Step 0), retroactive to September 6, 2022
6. Miranda Tittle, Cashier, one year contract at 5.0 hours/day at \$12.86/hour (Step 1), retroactive to August 15, 2022
7. Carolyn Weidner, Cashier, one year contract at 2.0 hours/day at \$12.60/hour (Step 0), retroactive to August 29, 2022
8. Cindy Hayes, School Health Aide, one year contract at \$13.64/hour (Step 1), retroactive to August 15, 2022

E. Approve Certified Substitutes for the 2022-2023 School Year

1. Dorothy Booth
2. Renee Derringer
3. Michele Dose
4. Jacklyn Dougherty
5. Amy Hayman
6. Dolen Helwagen
7. Linda Huff
8. Jobe Moder
9. Spohia Musgrave
10. Jay Walker
11. Linda Walker
12. Debra Warthen
13. Beth White

F. Approve Classified Substitutes for the 2022-2023 School Year

1. Katherine Cox, Substitute Cashier/Server and Seasonal Helper at \$12.00/hour, Substitute Cook, Custodial Helper, Secretarial Aide, Health & Safety Monitor, Educational Aide, School Health Aide at \$12.70/hour, Substitute Library Technician at \$13.15/hour and Substitute Secretary at \$15.75/hour

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2. Robert Kalish, Substitute Custodial Helper at \$12.70/hour, retroactive to September 2, 2022
  3. Megan Shafer, Substitute Casual Driver at \$13.55/hour, retroactive to July 2, 2022
  4. Machel Pearl, Substitute Educational Aide and Health and Safety Monitor at \$12.70/hour
  5. Jessica Spires, Substitute Cashier/Server at \$12.00/hour
  6. Krystal O'Neil, Substitute Cook at \$12.70/hour, retroactive to August 15, 2022
  7. Mary Swinehart, Substitute Cashier/Server at \$12.00/hour, Substitute Cook at \$12.70/hour, retroactive to August 15, 2022
  8. Renee Hayes, Substitute Cashier/Server at \$12.00/hour, Substitute Cook at \$12.70/hour, retroactive to August 15, 2022
- G. Approve After-School Intervention Instructors at Lakewood Middle School at \$25/hour for the 2022-2023 School Year (2 hours/week – September 19, 2022 through May 19, 2023) (Paid for by Title I School Improvement Funds)
1. Jeanine Fairburn
  2. Laura Nice
  3. Michelle Painter
- H. Approve Staff members to Facilitate the After School STEM Club at Jackson Intermediate from September 2022 through April 2023 – approximately 29 session (Funded by a STEM Grant from Battelle)
1. Krista Clark, Lead Teacher, one hour per week at \$25/hour, Planning, one hour per week at \$25/hour – Teaching \$725 and Planning \$725 totaling \$1,450
  2. Martha Cable - \$25/hour for each session totaling \$725
- I. Approve Coaching Supplemental Contacts for the 2022-2023 School Year (All supplemental coaching contracts are contingent on there being a team and schedule at the appropriate level).
1. Group I at \$7,113
    - a. Rob Compton, Head Varsity Girls Basketball Coach
  2. Group II at \$4,742
    - a. Dan Sekerak, Varsity Boys Cross Country Coach
  3. Group III at \$3,951
    - a. Corbin Nye, Assistant Boys Soccer Coach
- J. Approve Volunteer Coach
1. Shaylee Watts, Assistant Girls Soccer
- K. Approve contract with Connor Moran for Athletic Training Services for the 2022-2023 School Year
- L. Approve Leave of Absence for Beth Vipperman from August 25, 2022 through September 30, 2022
- M. Approve the Lakewood Building New Bus Drivers Incentive Program to continue through the 2022-2023 School Year
- N. Approve revision to Maya Norris, 6<sup>th</sup> Grade Teacher contract from June 22, 2022 minutes to \$43,742 (5YR/1), retroactive to August 15, 2022

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- O. Approve revision to the Library Technician Job Description
- P. As required under Ohio Revised Code, Section 3313.821, the Lakewood Local Board of Education and Licking County Educational Service Center jointly publish a statement related to the Licking County Business and Advisor Council activities for the 2022-2023 School Year
- Q. Approve Certified Exempt Staff for the 2022-2023 School Year
  - 1. Gabriel Taylor, one year contract as School Psychologist at a prorated amount of \$72,247.56 (Step 1), retroactive to August 12, 2022.

Moved by Ms. Misner, seconded by Mr. Weekly that the Lakewood Local School District Board of Education approves the Superintendent's Report and Consent Agenda Items as presented (Provided all Certifications and BCI-I/FBI background requirements are met).

Yeas: Mr. Lynch, Ms. Misner, Mr. Salyer, Mr. Weekly, Mr. Lohr

Nays: None. Motion approved.

**APPROVE ADDENDUM TO THE SUPERINTENDENT'S CONTRACT – EFFECTIVE AUGUST 1, 2022**

**RES. NO. 022-23**

Moved by Mr. Salyer, seconded by Mr. Lohr that the Lakewood Local School District Board of Education approves the Addendum to the Superintendent's Contract – effective August 1, 2022 as presented.

Yeas: Ms. Misner, Mr. Salyer, Mr. Weekly, Mr. Lohr, Mr. Lynch

Nays: None. Motion approved.

**APPROVE BONDS FAMILY ROOFING CONTRACT TO REMOVE EXISTING ROOF AND INSTALL NEW ROOF AT THE BUS GARAGE - \$32,500, PLUS COST OF WOOD**

**RES. NO. 023-23**

Moved by Mr. Lynch, seconded by Mr. Lohr that the Lakewood Local School District Board of Education approves the Bonds Family Roofing contract to remove existing roof and install a new roof at the Bus Garage- \$32,500, plus cost of wood as presented.

Yeas: Mr. Salyer, Mr. Weekly, Mr. Lohr, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

**APPROVE CONTRACT WITH SUPERIOR BUILDING SERVICES FOR PURCHASE AND INSTALLATION OF A NEW ROOF TOP UNIT (TRANE POD 500 RTU) FOR JACKSON B SCHOOL BECAUSE OF URGENT NECESSITY TO THE DISTRICT - \$39,500**

**RES. NO. 024-23**

The Superintendent recommends approval of a contract with Superior Building Services (the "Contractor") for the Trane Pod 500 RTU Replacement at Jackson B Project (the "Project").

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Rationale:

1. The District has identified the need to replace the existing Trane 20 packaged RTU at Jackson B with a new unit and requires the services of a qualified contractor to perform the Project.
2. The Project, however, needs to be completed by the beginning of the 2022-2023 school year, so the Project does not interfere with the District's operations and the work for the Project needs to be commenced as soon as possible; this situation presents an urgent necessity for completing the Project and waiving competitive bidding requirements to contract for the work.
3. Based upon information and pricing obtained, the Superintendent believes that contacting with the Contractor to construct the Project is in the District's best interest and the Superintendent recommends waiving further competitive bidding based upon the urgent necessity exception in R.C. 3313.46.
4. The Superintendent also requests authority to negotiate a contract with the Contractor for the Project and to execute the contract at the conclusion of satisfactory negotiations on behalf of the Board in an amount not to exceed \$39,500.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in R.C. 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. The Board authorizes the Superintendent and Treasurer to work with legal counsel and other administrators to negotiate a contract with the Contractor for the Project and to execute the contract and any related documents at the conclusion of satisfactory negotiations on behalf of the Board in an amount not to exceed \$39,500.

Moved by Mr. Lohr, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the Contract with Superior Building Services for purchase and installation of a new roof top unit (Trane POD 500 RTU) for Jackson B School because of urgent necessity to the District - \$39,500 as presented.

Yeas: Mr. Weekly, Mr. Lohr, Mr. Lynch, Ms. Misner, Mr. Salyer

Nays: None. Motion approved.



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**BOARD DISCUSSION & COMMENTS**

Mr. Weekly – When walking through the Middle School, it is good to hear the Middle School staff talk about the improvements to the building.

Mr. Lohr – In regards to the Levy Renewal, all should understand that this is NO NEW TAXES. If there are questions reach out to the Board members, administrators and staff.

Mr. Lynch congratulated the Girls Golf Team. He commented that Mr. Mathews will be missed and he has done a lot of good things for the District.

Ms. Misner sent a huge Thank You to the teachers, custodial staff, administrators and everyone for a smooth start to the school year. All of the Board members have kids in the school and we can see the progress being made. She congratulated the Girls Golf Team. The levy renewal is important and represents 24% of district revenue. It is NO NEW TAXES. Please reach out if you have questions.

**STUDENT REPRESENTATIVE COMMENTS**

Mr. Cole Scarborough commented that Financial Literacy in the classroom is a great idea. He also commented that having a STEM Club at JIS is great; you can never start too early.

**PUBLIC PARTICIPATION** – None

**FUTURE MEETINGS**

Special Board Meeting

Date: September 28, 2022

Time: 6:30 p.m.

Place: Lakewood Local Administrative Building

Regular Board Meeting

Date: October 12, 2022

Time: 6:30 p.m.

Place: Lakewood Local High School Library  
Facebook Live

Finance Committee Meeting

Date: November 3, 2022

Time: 4:00 p.m.

Place: Lakewood Local Administrative Building

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**APPROVE ADJOURNMENT**

**RES. NO. 025-23**

Moved by Mr. Salyer, seconded by Mr. Weekly that the Lakewood Local School District Board of Education approves adjournment at 7:37 p.m.

Yeas: Mr. Lohr, Mr. Lynch, Ms. Misner, Mr. Salyer, Mr. Weekly

Nays: None. Motion approved.

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Board President

\_\_\_\_\_  
Treasurer/CFO