

**LAKEWOOD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
ORGANIZATIONAL MEETING
Lakewood High School Library (Board)
Facebook Live (Public Viewing)
January 13, 2021
6:00 PM**

AGENDA

I. President Pro Tem, Glenna Plaisted, Board of Education Secretary

II. Roll Call: _____ Corum **Student Reps:** _____ Lindsey Griffith
 _____ Houdeshell _____ Cade Williamson
 _____ Lynch
 _____ Misner
 _____ Pollard

III. Election of President for 2021

Board President Nomination(s):

Moved by _____ to nominate _____ for President of the Lakewood Local School District Board of Education for 2021, seconded by _____.

Are there any other nominations for President?

It has been moved and seconded that _____ be elected as President of the Lakewood Local School District Board of Education for 2021.

Roll Call: _____ _____ _____ _____ _____
 Corum Houdeshell Lynch Misner Pollard

IV. Election of Vice President for 2021:

Vice President Nomination(s):

Moved by _____ to nominate _____ for Vice President of the Lakewood Local School District Board of Education for 2021, seconded by _____.

Are there any other nominations for Vice-President?

It has been moved and seconded that _____ be elected as Vice President of the Lakewood Local School District Board of Education for 2021.

Roll Call: _____ _____ _____ _____ _____
 Corum Houdeshell Lynch Misner Pollard

President - Oath of Office

Vice President – Oath of Office

_____ assumed the chair of the organizational meeting

V. Approve Official Organizational Business for 2021

- A. Establish board service fund per Ohio Revised Code, Section 3315.15 at \$5,000.
- B. Board member compensation to be set at the maximum rate established by law for a maximum of 12 meetings per year.
- C. The Board authorizes the Superintendent to interview, select, and place on duty such personnel in established positions as may be required for the effective operation of the total educational program. The Superintendent is authorized to make offers of employment on behalf of the Board, subject to a subsequent vote of ratification by the Board; provided however, that upon ratification by the Board, the employment shall be deemed effective as of the effective start date contained in the Superintendent’s office. Individuals so appointed may be compensated for their services and receive benefits during the interim period of time. Any newly created position(s) will be by Board approval only.
- D. The Board authorizes the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by the Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- E. The Superintendent and Treasurer shall be authorized to attend professional meetings and to be reimbursed for any expenses incurred as necessary for the performance of their duties.
- F. The Superintendent and Treasurer shall be authorized to approve Student Activity Purpose Clause and changes.
- G. Title IX Officers – Belinda Hohman and Patricia Pickering
- H. Program Coordinator, Belinda Hohman, designated as Section 504 Coordinator.
- I. Director of Facilities and Maintenance be designated as OSHA Safety Director and Wage Coordinator for District projects.
- J. The Superintendent and Treasurer to be the authorized representatives of the Lakewood Local School District Board of Education for the purpose of executing applications for local, state and federal funds.
- K. Authorize memberships to the following:
 - 1. Ohio School Boards Association (OSBA)
 - 2. Education Tax Policy Institute (ETPI)
 - 3. Buckeye Lake Region Corporation
 - 4. Buckeye Lake Chamber of Commerce
 - 5. Buckeye Lake Area Civic Association
- L. Authorize the use of Newark Advocate as official newspaper for the publication of notices required by law.
- M. Designate the District website as a reasonable method whereby any person may determine time and place of all regular and special Board meetings.
- N. Authorize the Treasurer and Superintendent to approve District purchase orders.

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves the above official organizational business for 2021 as presented.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard

VI. Approve Membership to the Licking County Chamber of Commerce

MOTION: Moved by _____, seconded by _____ that the above Lakewood Local School District Board of Education approves the membership to the Licking County Chamber of Commerce as presented.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard

VII. Approve the Treasurer to Conduct Normal Financial Matters for 2021

- A. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- B. Invest the interim and inactive funds of the District in Bankers' Acceptance, Commercial Paper, United States Government obligations, Repurchase Agreements and/or Certificates of Deposits/CDARS in recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District. The interest derived shall be posted to the General Fund of the District and the Food Service Fund which shall receive interest earned proportionate to the principal invested.
- C. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- D. Re-appropriate as necessary within the currently established appropriations. Total appropriations for the district are not to be increased without approval of the Board of Education.
- E. Provide payments for purchase service contracts in the amount approved by the District and the Superintendent of Schools and Treasurer per attached guidelines:

Dollar Amount	Type of Approval	Type of Approval
Up to \$5,000	Single Sign-off	Superintendent or Treasurer
\$5,001 to \$25,000	Double Sign-off	Superintendent & Treasurer (unless required to be bid per ORC)
Above \$25,000	Board Approval	Majority of Board Members

- F. Use of District credit cards. Individual uses of such cards shall be approved by the Treasurer per board policy.
- G. Use open purchase orders, provided that no such open purchase order shall be in excess of \$250,000 and no such purchase order shall extend beyond the end of the fiscal year. The Treasurer is authorized to sign and shall sign any open purchase order only after determining that it complies with the limitations contained within the Ohio Revised Code.
- H. Establish petty cash funds at each school building and to designate the custodian of each building's petty cash fund.
- I. Perform such duties as are required and/or authorized by law.

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves the Treasurer to conduct normal financial matters for the year 2021 as presented.

Roll Call: _____
 Corum Houdeshell Lynch Misner Pollard

VIII. Approve the Lakewood Local School Board recognizing that Lakewood Local employees have acknowledged, do as individuals and as a Board accept, and understand the responsibilities to our community as outlined in the Lakewood Local School Employee Code of Excellence

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves the Code of Excellence Resolution as presented.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard

IX. Approve Regular Board of Education Meeting Dates, Times and Location for 2021

January 13, 2021	Organizational Meeting	6:00 p.m.	Lakewood High School Library
January 13, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
February 10, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
March 10, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
April 14, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
May 19, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
June 16, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
July 21, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
August 18, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
September 8, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
September 28, 2021	Special Board Meeting	6:30 p.m.	Administrative Office
October 13, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
November 10, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library
December 8, 2021	Regular Board Meeting	6:30 p.m.	Lakewood High School Library

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves the Board of Education meeting dates, times and locations for 2021 as presented.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard

X. Approve Appointments for Official Organizational Business for 2021

A. Appointment of Delegate and Alternate to Ohio School Board Business Meeting

Delegate Alternate

B. Appointment of Board Member as Legislative Liaison to OSBA

C. Appointment of Board Member as Student Achievement Liaison to OSBA

D. Appointment of Board Member and Treasurer as a Representative to the Licking County Tax Incentive Review Council

E. Appointment of Board Member to Buckeye Lake Region Corporation

F. Appointment of Board Members to Facility and Technology Committee

G. Appointment of Board Members to the Finance Committee

H. Appointment of Board Members to the Policy Committee

I. Appointment of Superintendent or his/her appointee for appeal cases referred to the Board of Education

J. Appointment of the Superintendent and Treasurer to attend public record access training and be the Public Record Officers for the Board of Education

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves the above appointments for official organizational business for 2021 as presented.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard

XI. Adjournment of Organizational Meeting

MOTION: Moved by _____, seconded by _____ that the Lakewood Local School District Board of Education approves adjournment at _____.

Roll Call: _____
Corum Houdeshell Lynch Misner Pollard