

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at Hebron Elementary Gymnasium

September 12, 2018

The Lakewood Local School District Board of Education met for a Regular Meeting on September 12, 2018 at 6:30 p.m. at the Hebron Elementary Gymnasium.

The following members answered to roll:

Mr. Nathan Corum
Ms. Tara Houdeshell
Mr. Jon Lynch
Ms. Brittany Misner
Mr. William Pollard

Student Representatives:

Jennifer Spires
Gavin McIntosh

PLEDGE OF ALLEGIANCE

CONDOLENCES FOR ANN ZORNES

Ms. Andrews requested a moment of silence for Ms. Ann Zornes, a gifted teacher and coordinator at Jackson Intermediate which passed away unexpectedly on Thursday, September 6, 2018.

APPROVE AGENDA

RES. NO. 034-19

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Minser, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

PUBLIC PARTICIPATION (Agenda Items)

Ms. Jessica Corum, Lancer Pride Levy Chairman, provided an update on upcoming events and commented that volunteers are needed for those events.

PRESENTATION

Presentation of Diploma to Kourtney Robinson – Mr. Kevin Krier and Ms. Tara Houdeshell presented Kourtney Robinson with her High School Diploma.

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SUPERINTENDENT'S REPORT – CONSENT AGENDA ITEMS

RES. NO. 036-19

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update:

Ms. Mary Kay Andrews provided an update on:

- Elementary Bond (Planned Community and District Outreach Events and the communication support provided by Ms. Cassie Kane)
- Lakewood Middle School update on student pickup and drop off were provided by Ms. Jess Fry
- STEM update (Ms. Dee Martindale has been working with all grade levels to integrate STEM teaching)
- Bullying Survey Update (the grades 6-12 bullying surveys are complete and we continue to work on the grades 3-5 survey)
- Safety and Security (Ms. Andrews demonstrated the new barricade device that will be installed in all buildings once we receive final approval from the Licking County Building Code Department. These devices have already been approved by the Fire Marshall and Sherriff's Office and the estimated cost for purchase and installation is \$25,000).

B. Approve Resignation of Classified Staff

1. Patricia Dennis, Educational Aide, effective August 15, 2018
2. Ginny (Beckie) Ellinger, Hebron Part-time Secretarial Positon, effective August 24, 2018

C. Approve Retirement of Certified Staff

1. Doreen Grener, High School Science Teacher, effective May 31, 2019

D. Employment of Classified Staff for the 2018-19 School Year

1. Holly Parsons, School Health Aide, one year contract at \$11.86/hour (Step 0), effective September 10, 2018
2. Ginny (Beckie) Ellinger, Educational Aide – will be on 2nd year of a two year contract at \$12.36/hour (Step 2), effective August 27, 2018
3. Bethany White, Part-time Secretarial Aide at \$11.86/hour (Step 0), effective September 13, 2018

E. Employment of Coaching Supplemental contracts for the 2018-19 School Year (All supplemental contracts are contingent on there being a team and schedule at the appropriate level)

1. Zachary Bennett, Football Assistant at \$3,510 (Group III)

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2. Janessa Castle, Freshman/JV Football Cheerleader Advisor at \$2,808 (Group IV)
 3. Janessa Castle, Freshman/JV Basketball Cheerleader Advisor at \$2,808 (Group IV)
 4. Janessa Castle, High School Athletic Program Manager at \$1,404 (Group VI)
- F. Volunteer Coach for 208-19 School Year
1. Jeffrey Walters, Girls Golf Assistant (Volunteer)
- G. Employment of Non Coaching Supplementals for the 2018-19 School Year
1. Jared Halter, LHS Band Auxiliary at \$1,755 (Group V)
 2. Karen Ragsdale, Spanish Club Advisor (split position) at \$526.50 (Group VII)
 3. Kara Caton-Searls, Spanish Club Advisor (split position) at \$526.50 (Group VII)
 4. Amy Wells, Washington DC Trip Coordinator (split position) at \$526.50 (Group VII)
 5. Jamie Mason, Washington DC Trip Coordinator (split position) at \$526.50 (Group VII)
- H. Classified Substitutes for the 2018-19 School Year
1. Christopher Martin, Bus Driver at \$14.10/hour
 2. Dewey Clayton, Custodial Helper at \$11.50/hour
 3. Connie Wogan, Bus Driver at \$14.10/hour
 4. Cathy Small, Custodial Helper at \$11.50/hour
 5. Bethany White, Educational Aide and Health & Safety Monitor at \$10.00/hour
 6. Taylor Seymour, Cafeteria Helper at \$10.00/hour
 7. Paula Hoberg, Cafeteria Helper at \$10.00/hour
 8. Misty Johnson, Cafeteria Helper at \$10.00/hour
 9. Rachelle Miller, Casual Driver at \$11.70/hour
 10. Amanda Schoop, Secretary at \$10.00/hour
- I. Approve Summer Bus Driver
1. Elizabeth Moore at \$18.36/hour
- J. Certified Substitutes for the 2018-19 School Year
1. Crystal Alward
 2. Abigail Broska
 3. Mark Brown
 4. Paul Harsh
 5. Eugene Mangus
 6. Steven Melroy
 7. James Morrison
 8. Christopher Pokomy
 9. Andrea Polen
 10. Katelyn Proverbs
 11. Sylvia Richards

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12. Evan Rings
 13. Susan Risner
 14. Glenn Ritchie
 15. Shawn Sapp
 16. Jeromy Searls
 17. Ashley Spureer
 18. Kelley Starcher
 19. Nicole Stewart
 20. Tanner Taylor
 21. Justin Watts
 22. Amista Williams
 23. Elizabeth Ashbrook
 24. Ken Blaney
 25. Alex Boshers
 26. Carol Camm
 27. Brenda Coffey
 28. Joanne Coombe
 29. Kyle Fairburn
 30. Karen Glade
 31. Shaya McClland
 32. Lee Montgomery
 33. Maurice Muteti
 34. Julie Scritchfield
 35. Margo Stratford
 36. Thomas Young
- K. Approve the Preschool Handbook for the 2018-19 School Year
- L. Approve Overnight Trip for High School Cheerleaders to perform at the Buffalo Wild Wings Citrus Bowl in Orlando, Florida – December 28, 2018 through January 2, 2019
- M. Approve Eighth Grade Class Trip to Washington DC – May 20-23, 2019
- N. Approve Contracts for Speech Pathologists Substitutes to cover a leave of absence due to maternity leave for approximately eight (8) weeks
1. Marla Barnaba – 8 days x 7.25 hours x \$55 = \$3,190
 2. Sarah Jackson – 16 days x 7.25 hours x \$55 = \$6,380
- O. Approve Christina Wentz as Long Term Substitute as Intervention Specialist for the 2018-19 School Year, effective September 17, 2018

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Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Superintendent's routine business items as presented. (Provided all certification, BCI&I & FBI background requirements are met)

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

APPROVE RESOLUTION AUTHORIZING A TRANSFER OF \$500,000 TO THE CAPITAL PROJECTS FUND

RES. NO. 037-19

WHEREAS, this Board of Education previously established a Capital Projects Fund pursuant to Section 5705.13(C) of the Ohio Revised Code; and

WHEREAS, this Board of Education wishes to transfer \$500,000 from the District's General Fund to such Capital Projects Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lakewood Local School District, County of Licking, Ohio (the "District"):

SECTION 1. That the Treasurer is hereby directed and authorized to transfer \$500,000 from the General Fund to the Capital Projects Fund established pursuant to Section 5705.13(C) of the Ohio Revised Code.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Moved by Ms. Houdeshell, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves a transfer of funds as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Minser

Nays: None. Motion approved.

APPROVE SALE AND SCRAP BUS

RES. 038-19

A. 2004 International Handicap Lift Bus

Moved by Mr. Corum, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the sale of the scrap bus as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

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**APPROVE PURCHASE OF ONE 2019 FORD F250 AT MATHEWS FORD, INC. AT \$25,630.50
(PRICING MATCHES THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM PRICE)
RES. NO. 039-19**

Moved by Mr. Corum, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the purchase of the 2019 Ford 250 as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE CONTRACT WITH HOBSONS (NAVIANCE SERVICE) FOR THE PERIOD OF JUNE 22,
2018 THROUGH JUNE 21, 2021 AT \$13,432.20 TO BE PAID IN EQUAL INSTALLMENTS OF
\$4,477.40 ON JULY 1, 2018, AND JULY 1, 2020
RES. NO. 040-19**

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School Board of Education approves the contract with Hobsons (Naviance Service) as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**APPROVE OHIO SCHOOL BOARD ASSOCIATION (OSBA) SERVICE AGREEMENT FOR THE
PURPOSE OF PROVIDING STRATEGIC PLANNING - \$6,500
RES. NO. 041-19**

Moved by Mr. Lynch, seconded by Ms. Houdeshell that the Lakewood Local School Board of Education approves the OSBA Service Agreement as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**SECOND READ OF BOARD POLICY
RES. NO. 042-19**

A. Revised Bylaws and Policy

1. 0150 Organization (0153 Appointees)

Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School Board of Education approves the second read and adoption of the revised bylaws and policy as provided.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

COMMITTEE REPORT

Facilities Committee – The committee met on September 5, 2018. Mr. Lynch reported on items discussed at the Facilities Committee meeting which included:

1. Additional Custodial Staff
2. Barricade System
3. Middle School Parking Lo
4. Blue Building

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- 5. Middle School outside recess area
- 6. Bus Garage Lighting
- 7. Be proactive with fans, water etc. at Hebron Elementary

BOARD/STUDENT COMMENTS

- A. Student Board Representatives – Ms. Houdeshell welcomed the new student board representatives and encouraged them to participate.
- B. Board Bylaw 0150 Organization – Ms. Houdeshell asked for comments on this Bylaw.
- C. Future Agenda Items/Discussion Items – Items requested by the Board members include:
 - 1) STEM Project
 - 2) State Report Card – Deep Dive
 - 3) Bullying Survey results
- D. Board Comments –

Mr. Pollard gave kudos to Kourtney Robinson for her graduation achievement.

Ms. Misner thanked Ms. Nicki Henry, Ms. Bethany White, and Ms. Melissa Harkness for staying positive during the heat spell.

Mr. Corum thanked Ms. Henry and staff for the Hebron Open House.

Mr. Lynch commented there is a lot of good things going on at Lakewood and he appreciated all the hard work of what goes on behind the scenes.

Ms. Houdeshell commented she knows Lakewood is a great Community.

STUDENT REPRESENTATIVE COMMENTS - None

L.T.A. - None

L.A.C.E. - None

PUBLIC PARTICIPATION (Non-Agenda Items)

Mr. Rick Black, County Commissioner commented on his 7 years as a school board member and that he attended Hebron Elementary for grades K-8. He will support the levy anyway he can. Now is the time.

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NEXT MEETINGS

Special Board Meeting (To conduct district business)

Date: September 27, 2018

Time: 6:30 p.m.

Place: Administrative Building

Regular Meeting

Date: October 10, 2018

Time: 6:30 p.m.

Place: Jackson Intermediate School

**EXECUTIVE SESSION PURSUANT TO OHIO REVISED CODE SECTION 121.22 (G) (I), I HEREBY
MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING
AN EVALUATION OF AN EMPLOYEE OR OFFICIAL OF THE SCHOOL DISTRICT
RES. NO. 043-19**

Moved by Mr. Lynch, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education adjourn to Executive Session at 7:48 p.m.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education go out of Executive Session at 9:46 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE ADJOURNMENT
RES. NO. 044-19**

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourn at 9:47 p.m.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

Board President

Treasurer/CFO