

HEBRON ELEMENTARY

FALL 2020 DAILY ROUTINE SNAPSHOT

SCHOOL DAY*

In-person learning:

Students with last names A-L go to school Monday and Tuesday. Students with last names M-Z go to school Thursday and Friday.

- 8:30am -8:50am - Drop off
- 8:50am - Students report directly to their homerooms unless they are purchasing breakfast.
- 11:00am - 1:30pm - Lunch blocks and recess by grade level
- 3:15pm - Dismissal
- 3:15pm - 3:35pm - Students are dismissed to buses
- 3:30pm - Walkers dismissed

*1 and 2-hour delay schedules are in our Handbook

At-home learning:

Students with last names A-L (Group A) complete at-home learning activities Thursday and Friday. Those with last names M-Z (Group B) complete at-home learning activities Monday and Tuesday. All students complete at-home learning activities Wednesday.

ABSENCE

If your student must be absent, call (740) 928-2661 as early as possible on the day of the absence and provide a note on the day the student returns. If no call or note is received, the absence will be considered unexcused. Acceptable reasons for excused absences are provided in our Handbook.

TARDY

Students check in at the office anytime they enter school after 8:50am.

LEAVING EARLY

Parents must sign a student out in the office if they are leaving school early. Students should turn in early dismissal notes to their homeroom teacher in the morning. When you arrive, report to the office to sign your student out. However, please avoid early pick-up when possible. It is very disruptive to the school day and students miss valuable academic time.

DROPPING OFF

Parents may drop children off starting at 8:30. Drop off in front of the school on the west end of the building. Buses are located in back and to the east. No traffic is allowed in that area between 8:15am and 9:00am.

PICKING UP

Parent pick-ups dismiss at 3:15pm. Pick up on the west end of the building. If your student is not on our daily pick up list, please send a note to the homeroom teacher. ***COVID-19 Update: All student pick-ups HAVE to be picked up in a car. We cannot permit parents walking up this year to pick-up students from the sidewalk.**

VISITING

Please connect with teachers and administrators via email, phone or virtual call when possible as we are limiting visitors to our buildings. When you need to visit the building, wear a face covering and follow all posted directional signs to support social distancing. As always, ring the bell at the main entrance and report to the office to sign in and receive a visitor's pass.

For full details on our policies and procedures, review the Hebron Elementary Handbook.