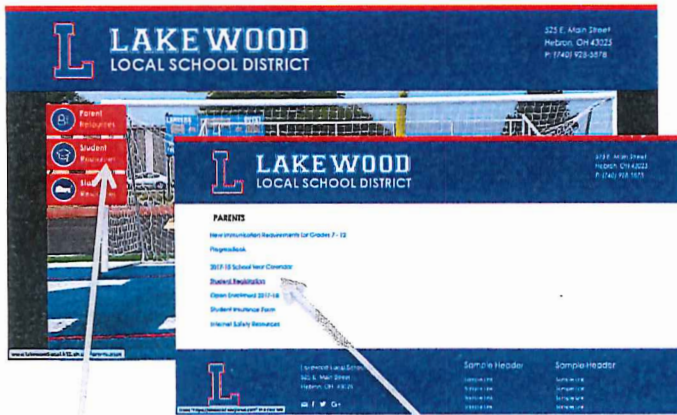


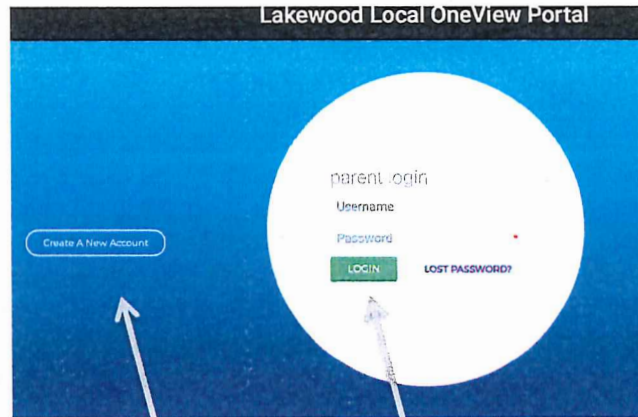
# Welcome to Lakewood Local School District!

Follow these 3 easy steps to register your child:

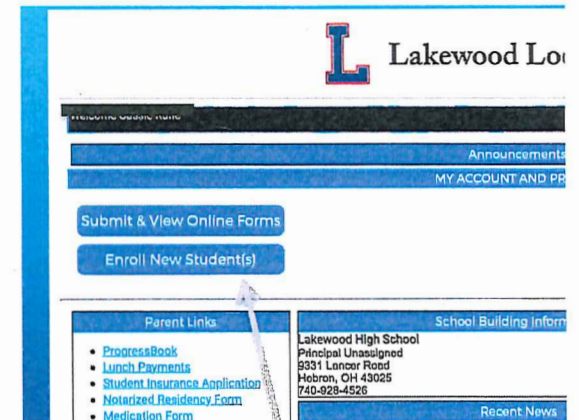
## STEP 1 Complete On-line Registration



Go to [www.lakewoodlocal.k12.oh.us](http://www.lakewoodlocal.k12.oh.us). Click on Parents and select Online Student Registration.



This takes you to Lakewood OneView Portal. Create a new account or log in if you already have an account.



Select Enroll New Student(s) and follow directions provided.

## STEP 2 Schedule Registration

In OneView you'll be asked to schedule a registration appointment. During this time we'll review and validate student information, make copies of necessary documents and discuss next steps.

Student Registration Center Info:  
Hours: M – F from 8am – 4pm

Jackson Intermediate School, Building B  
9370 Lancer Rd, Hebron OH 43025

- Phone: 740-928-1915
- Fax: 740-928-3756
- Email: [lakewoodregistration@laca.org](mailto:lakewoodregistration@laca.org)

## STEP 3 Bring Required Documentation

Documentation List on back of this page

When the enrollment process is complete, every attempt will be made to get your student in classes within two school days. If you have additional questions, please contact the building Principal.

Hebron Elementary (PreK-2): Nikki Henry 740-928-2661 or [nhenry@laca.org](mailto:nhenry@laca.org)

Jackson Intermediate (3-5): Carol Field 740-928-1915 or [cfield@laca.org](mailto:cfield@laca.org)

Lakewood Middle (6-8): Jess Fry 740-928-8330 or [jfry@laca.org](mailto:jfry@laca.org)

Lakewood High (9-12): Kevin Krier 740-928-4526 or [kkrier@laca.org](mailto:kkrier@laca.org)

## REQUIRED DOCUMENTS

The following documentation is required to be presented to school personnel at the time of your registration appointment:

1. Student's Original or Certified Copy of Birth Certificate
2. 2 Proofs of Residency (Select any 2 from the list below)
  - Current rental/lease agreement
  - Deed or closing documents
  - Current Gas bill or service verification, showing service address (not mailing address)
  - Current Electric bill or service verification, showing service address (not mailing address)
  - Current Water bill or service verification, showing service address (not mailing address)
  - Current Cable bill or service verification, showing service address (not mailing address)
  - Current Trash bill or service verification, showing service address (not mailing address)

**Please note: If you are currently living with family or friends that live in the Lakewood Local School District, you must submit a notarized duplicate residency form (this can be found on our website under the quick link: Forms) along with 2 proofs of residency, from the list above, in the name of the person with whom you are residing.**

3. Custody Documents, if applicable, (Shared Parenting Agreement, Divorce Decree, Magistrate's Order, Court Appointment Guardian, Grandparent Power of Attorney, etc.)

**Please note: All court documents must have court stamp and judge's signature.**

4. Student Immunization Records
5. Parent or Guardian's Photo ID
6. IEP/ETR or other Special Education Placement Information, if applicable.

## IMMUNIZATIONS

New Kindergarten Students: By law, all required vaccinations must be received before student can attend school. Required vaccinations are:

- 5 doses DTP
- 4 doses Polio
- 3 doses Hepatitis B
- 2 doses MMR
- 2 doses Varicella

Additional immunizations needed

7th grade students: 1 dose meningococcal and 1 dose Tdap

12th grade students: 2 doses meningococcal (If 1st dose was administered on or after the 16<sup>th</sup> birthday, a second dose is not required.)