

**LAKWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School Library**

**September 14, 2011**

The Lakewood Local School District Board of Education met in Regular Session, September 14, 2011 at 6:30 p.m. at the Lakewood Local High School Library.

The following members answered to roll:

Mr. Forrest Cooperrider  
Ms. Trisha Good  
Mr. Rob Large  
Mr. Tim Phillips  
Ms. Judy White

Randi Reed – LHS Representative

**PLEDGE OF ALLEGIANCE**

**APPROVE MINUTES**

**RES. NO. 042-12**

Moved by Mr. Large, seconded by Mr. Cooperrider that the Lakewood Local School District Board of Education approve the Minutes of the Regular Meeting held on August 10, 2011 and the Special Meeting held on August 31, 2011 as presented.

Yeas: Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips, Ms. White

Nays: None. Motion approved.

**PRESENTATIONS**

Update

Mr. Arnie Ettenhofer provided an update on:

- District Report Card

**PUBLIC PARTICIPATION**

Mr. Steve Thorp asked the Board about the duties of the Academic Dean position at JIS and what the duties are of the Athletic Event Supervisor.

Melissa Vaubel presented plans for a new concession stand at the baseball field. She requested the Boards approval to proceed. It would be completely donated by the Senior Class and Alumni. There was discussion among the Board and Mr. Mark Nichols, President of the Athletic Boosters. After discussion it was recommended by Mr. Cooperrider that she take her request to the Facility Committee for further review. Mr. Large was also in favor of taking this to the Facility Committee.

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**APPROVE TREASURER'S REPORT**

**RES. NO. 043-12**

Moved by Ms. Good, seconded by Mr. Cooperrider that the Lakewood Local School District Board of Education approve the Treasurer's Report as presented.

Yeas: Ms. Good, Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider

Nays: None. Motion approved.

**APPROVE DONATIONS DURING AUGUST 2011**

**RES. NO. 044-12**

1. FROM: Lakewood Elementary PTO, Inc.  
TO: Hebron Elementary Principal's Account (Preschool Playground)  
AMOUNT: \$5,322.00
2. FROM: The Energy Cooperative Round –Up Foundation, Inc.  
TO: Hebron Elementary Principal's Account (Preschool Playground)  
AMOUNT: \$5,000.00
3. FROM: Anonymous Group  
TO: Hebron Elementary Principal's Account  
AMOUNT: \$100
4. FROM: Moose Lodge 2434, Thornville  
TO: Hebron Elementary Principal's Account  
AMOUNT: 443.66
5. FROM: Moose Lodge 2434, Thornville  
TO: Lakewood Local High School (Scholarships)  
AMOUNT: \$665.49

Moved by Mr. Cooperrider, seconded by Mr. Phillips that the Lakewood Local School District Board of Education approve the Donations during August 2011 as presented.

Yeas: Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good

Nays: None. Motion approved.

**APPROVE CONTRACTS**

**RES. NO. 045-12**

1. Baird Public Investment Advisors Management Agreement
2. Custody Agreement for use with Registered Investment Advisor between U.S. Bank National Association and Lakewood Local School District
3. Excel Academy – Purchase of Service Agreement for one (1) IEP Placed Student – Maximum Dollar Amount of \$23,125 per student – Effective August 17, 2011 – May 31, 2012

Moved by Ms. Good, seconded by Ms. White that the Lakewood Local School District Board of Education approve the Contracts as presented.

Yeas: Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large

Nays: None. Motion approved.

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**APPROVE TUITION RATE FOR LAKEWOOD LOCAL SCHOOL DISTRICT FOR THE 2011-2012 SCHOOL YEAR - \$6,785.37 PER YEAR/\$753.93 PER MONTH**

**RES. NO. 046-12**

Moved by Mr. Phillips, seconded by Mr. Large that the Lakewood Local School District Board of Education approve the Tuition Rate for Lakewood Local School District for the 2011-2012 school year - \$6,785.37 per year/\$753.93 per month as presented.

Yeas: Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips

Nays: None. Motion approved.

**APPROVE NEW GRANTS AND FUNDS**

**RES. NO. 047-12**

• Title I	572 9212	\$325,094.07
• Improving Teacher Quality Title II-A	590 9212	98,765.69
• Special Education, Part B-IDEA	516 9212	393,745.86
• Early Childhood Special Education	587 9212	10,013.36
• One Net	451 9212	7,200.00

Moved by Ms. Good, seconded by Mr. Cooperrider that the Lakewood Local School District Board of Education approve the New Grants and Funds as presented.

Yeas: Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips, Ms. White

Nays: None. Motion approved.

**ADMINISTRATIVE UPDATE**

Mr. Gault requested that the Board schedule several committee meetings. The following committee meeting dates were set:

- Personnel Committee – September 20 at 7:00 a.m. at the Administrative Office
- Facility Committee – September 23 at 7:00 a.m. at the Administrative Office
- Policy Committee – September 26 at 7:00 a.m. at the Administrative Office

**APPROVE LAKEWOOD HIGH SCHOOL TEACHER MANUAL AND LITTLE LANCERS EARLY CHILDHOOD EDUCATION PROGRAM PARENT HANDBOOK FOR THE 2011-2012 SCHOOL YEAR**

**RES. NO. 048-12**

Moved by Mr. Large, seconded by Mr. Phillips that the Lakewood Local School District Board of Education approve the Lakewood High School Teacher Manual and Little Lancers Early Childhood Education Program Parent Handbook for the 2011-2012 school year as presented.

Yeas: Ms. Good, Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider

Nays: None. Motion approved.

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**APPROVE RESIGNATION OF 2011-2012 SUPPLEMENTAL CONTRACT  
RES. NO. 049-12**

1. April Keys – LHS Junior Class Advisor

Moved by Ms. Good, seconded by Ms. White that the Lakewood Local School District Board of Education approve the Resignation of the 2011-2012 Supplemental Contract as presented.

Yeas: Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good

Nays: None. Motion approved.

**APPROVE THE VOLUNTEER STAFF FOR THE 2011-2012 SCHOOL YEAR  
RES. NO. 050-12**

1. Susan L. Pound
2. Nancy N. Shontz
3. John Shontz
4. Sharon Spahr
5. Nancy Adkins
6. Crystal Adkins
7. Cathy Dixon
8. Sheri Bindley
9. Trent Grove

Moved by Mr. Large, seconded by Ms. White that the Lakewood Local School District Board of Education approve the Volunteer Staff for the 2011-2012 school year as presented provided all certification, BCI & I and FBI background requirements are met.

Yeas: Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large

Nays: None. Motion approved.

**APPROVE SUPPLEMENTAL CONTRACTS FOR THE 2011-2012 SCHOOL YEAR  
RES. NO. 051-12**

1. Andy Bowman – Athletic Event Supervisor – one year contract at \$3,321
2. Michelle Duncan – LHS Junior Class Advisor – one year contract at \$1,057

Moved by Mr. Phillips, seconded by Ms. White that the Lakewood Local School District Board of Education approve the Supplemental Contracts for the 2011-2012 school year as presented.

Yeas: Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips

Nays: None. Motion approved.

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**APPROVE THE RECOMMENDED CLASSIFIED SUBSTITUTE EMPLOYMENT FOR THE 2011-2012 SCHOOL YEAR**

**RES. NO. 052-12**

1. Bus Driver at \$11.98 per hour
  - a. Melissa Miller
2. Secretary Sub at \$7.40 per hour
  - a. Meredith L. Helt
  - b. Laurie M. Stickdorn
  - c. Melissa Miller
3. Health/Safety Monitor at \$7.40 per hour
  - a. Meredith L. Helt
  - b. Tonia Blanc
  - c. Melissa Miller
  - d. Beth Ashbaugh
4. Cafeteria Sub at \$7.40 per hour
  - a. Meredith Helt
  - b. Melissa Miller
  - c. Carol Perkey
5. Bus Aide at \$7.40 per hour
  - a. Carol Perkey

Moved by Ms. Good, seconded by Mr. Large that the Lakewood Local School District Board of Education approve the Recommended Classified Substitute Employment for the 2011-2012 school year as presented provided all certification, BCI & I and FBI background requirements are met.

Yeas: Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips, Ms. White

Nays: None. Motion approved.

**APPROVE ANNUAL MEMBERSHIP TO ITSCO AT \$400 FOR THE 2011-2012 SCHOOL YEAR**

**RES. NO. 053-12**

Moved by Mr. Large, seconded by Mr. Cooperrider that the Lakewood Local School District Board of Education approve the Annual Membership to ITSCO at \$400 for the 2011-2012 school year as presented.

Yeas: Ms. Good, Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider

Nays: None. Motion approved.

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**APPROVE EARLY GRADUATION REQUESTS**

**RES. NO. 054-12**

1. Heather Dombrowski – graduate in January 2012
2. Mackenzie Heck – graduate in January 2012
3. Lindsey McComb – graduate in January 2012
4. Jocie Appleman – graduate in January 2012

Moved by Mr. Cooperrider, seconded by Mr. Phillips that the Lakewood Local School District Board of Education approve Early Graduation Requests as presented.

Yeas: Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good

Nays: None. Motion approved.

**APPROVE TEACHERS FOR OGT REVIEW AT \$25 PER HOUR FOR THE 2011-2012 SCHOOL YEAR**

**RES. NO. 055-12**

1. Doug Jewitt
2. Jace Maybury
3. Jennifer Fowler

Moved by Ms. Good, seconded by Ms. White that the Lakewood Local School District Board of Education approve Teachers for OGT Review at \$25 per hour for the 2011-2012 school year as presented.

Yeas: Mr. Phillips, Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large

Nays: None. Motion approved.

**COMMITTEE REPORTS**

1. Facility Committee – Meeting scheduled for September 23 at 7:00 a.m. at the Administrative Building.
2. Finance Committee – None
3. Personnel Committee – Meeting scheduled for September 20 at 7:00 a.m. at the Administrative Building.
4. Policy Committee – Meeting scheduled for September 26 at 7:00 a.m. at the Administrative Building.
5. Technology Committee – None
6. Legislative Liaison – None
7. Student Achievement Liaison – None

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**UNIFIED AGENDA** – No changes since that last meeting.

**OLD BUSINESS**

- Holding meetings at other places throughout the district
- Strategic Plan formulated with students, community, staff and Board
- One campus format for the District

Mr. Large requested that Transportation be removed from Old Business since it has already been addressed per the Unified Agenda items.

**NEW BUSINESS** - None

**BOARD/STUDENT REP COMMENTS**

Mr. Large asked if anyone knew how the Donut Booth at the Sweet Corn Festival turned out for the Band Boosters.

Ms. Good welcomed Randi Reed to the Board.

Ms. White announced that the Drama Department will be performing “Cheaper By The Dozen” for its fall play.

**L.T.A.** – None

**L.A.C.E.** – None

**PUBLIC PARTICIPATION**

Mr. Bill Gulick commented that he appreciated how well the girls on the basketball team worked and behaved at the Hebron Lions Club Booth at the Sweet Corn Festival.

**EXECUTIVE SESSION: OHIO REVISED CODE 121 .22(G)(1) CONSIDER THE COMPENSATION OF AN EMPLOYEE OR OFFICIAL OF THE LAKEWOOD LOCAL SCHOOL DISTRICT  
RES. NO 056-12**

Moved by Ms. White, seconded by Mr. Cooperrider that the Lakewood Local School District Board of Education go into executive session at 7:34 p.m.

Yeas: Ms. White, Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips

Nays: None. Motion approved.

Moved by Ms. Good, seconded by Mr. Phillips that the Lakewood Local School District Board of Education go out of executive session at 8:15 p.m.

Yeas: Mr. Cooperrider, Ms. Good, Mr. Large, Mr. Phillips, Ms. White

Nays: None. Motion approved.

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**NEXT MEETING**

Regular Meeting:

Date: October 12, 2011

Time: 6:30 p.m.

Place: Lakewood Local High School Library

**APPROVE ADJOURNMENT**

**RES. NO. 057-12**

Moved by Mr. Cooperrider, seconded by Mr. Large that the Lakewood Local School District Board of Education adjourn at 8:16 p.m.

Yeas: Ms. Good, Mr. Large, Mr. Phillips, Ms. White, Mr. Cooperrider

Nays: None. Motion approved.

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Board President

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Treasurer/CFO

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Lakewood Local School Board Unified Agenda 2010 - 2011									
Issue/Item (in order of priority)	Committee Assignment	Date Assigned	Committee Status	Report/ Research Prepared	Date Reported to Full Board (Meeting Date)	Report Accepted (Y/N)	Status (Referred to Committee, No action, Tabled, Motion to Consider)	Full Board Action (Type described)	Board Action Date
5-year Forecast adjustment due to state budget funding reductions	Finance	Feb 10 2011	worked by full board special meeting on Mar 31	Special committee meeting see minutes					
Operating expense accounts freezing	Finance	Feb 10 2011							
Collective bargaining consultation	Personnel	not assigned	direct action by full board				Contract review services initiated and completed, comments received and reviewed at board meeting	Consultant contracted and active	12-Jan-11
Superintendent/ Treasurer incapacity and succession policy/plan	Policy/ Personnel	Feb 10 2011(Policy)	Reviewed by policy comm.	Feb 23 and Mar 2 2011	Preliminary Mar 12, 2011; 2nd review by committee March 18 recommend report and consideration by full board	Y; 2nd report due April 13	Draft guidelines prepared by Superintendent and Treasurer for full board review March 12;	Policies enacted and in place	13-Apr-11
Suspension Policy (in school alternatives)	Policy	Jan 12 2011	Reviewed Feb 23 and Mar 2 2011	Mar 2 2011	Preliminary Mar 12, 2011; 2nd review by committee March 18 recommend report and full consideration by board	Y; 2nd report due April 13	Draft procedure in work and job description to be developed for full board consideration;	In school suspension policy developed Position description enacted	13-Apr-11
Summer remediation program and discipline policy	Policy	Jan 12 2011	Reviewed in 2010 as policy; due process		No report; motion called and voted 2010; new preliminary report date Mar 12, 2011; committee review March 18 recommend final report to full board	Y; 2nd report due April 13	New business to consider program use and discipline by administration; new report date Mar 12, 2011	See above summer remediation retained for 3rd grade and grade 10-11	13-Apr-11
Bussing all grades (same times each day)	Policy	Jan 12 2011	Reviewed as policy change	Informal report	Informal report Mar 12, 2011; no applicable policy; recommended review by Transportation and Superintendent report to follow				
Athletic Transportation Costs	Special subcommittee Athletics	Jun 11 2011	Worked by staff and community	Report briefed Jul 13 2011	Reported to board Jul 13 2011 regular meeting	Y; Board special motion	Motion to consider at Jul 13 2011 board meeting	Motion passed for alternative plan	13-Jul-11
Smoke free throughout district policy	Policy	Assigned Feb 12 due to receipt of NEOLA policy package	Reviewed Feb 23 and Mar 2 2011	Prelim research recommend review by full board first	Report to full board and request for comments and recommendations for stakeholders for stakeholders comments; Committee review March 18; vote for full board consideration in April	Y no comments received in March; Second report April 13	Referred to committee pending comments March 12th;	Full Board approval Apr 13 2011	13-Jul-11
Drug and Alcohol Policy; extracurricular School wear policy and use (district wide)	Policy	2009	Draft final by special adhoc committee	Report prepared (~6 mos review 2010)	Mar 9 2011	Y no comments received			
	Policy	Jan 12 2011	No action						